



Northeastern Catholic District School Board

STUDENT ENROLMENT

Policy Number: E-4

**Authority: 99-05/12-46/15-215/19-14
/22-71/25-71**

POLICY STATEMENT

The Northeastern Catholic District School Board (NCDSB) is a Catholic learning community committed to educating students in faith-focused learning environments so they may become contributing citizens of the world, living out the Gospel message on a daily basis. The NCDSB has a mandate to provide Catholic education to the students registered in its schools, a right recognized by the Ministry of Education. In respect of all applicable regulations of the *Education Act*, the Admission policies and procedures of the NCDSB are created to support inclusivity while maintaining the unique Catholic nature of our schools.

REFERENCES

Education Act (Part II – School Attendance)

NCDSB Policy

E-2 Prevalent Medical Conditions

NCDSB Administrative Procedure

APE004-1 Student Enrolment

APE004-2 Supporting English Language Learners

APE005-3 Toileting for Students

APE002 Prevalent Medical Conditions

DEFINITIONS

Right of Attendance

As referenced in the *Education Act*, the right of attendance is granted to all elementary school-aged children whose parent(s)/guardian(s) are eligible and who direct their taxes in support of an English Catholic School board.

Open Access

As referenced in the *Education Act*, open access refers to a student who under Provincial legislation has the right to attend a Public or Catholic district school board secondary school, irrespective of their religious affiliation.

Roman Catholic

As referenced in the *Education Act*, this includes members of an Eastern Rite Catholic church that is in communion with the See of Rome.

POLICY REGULATIONS

- 1.0 A student is eligible to attend a school in the Northeastern Catholic District School Board if they qualify in each of the following categories: age, guardianship, school boundary guidelines, residency status, and right of attendance.
- 2.0 All students shall participate fully in the faith-based activities and liturgical celebrations of the school, which are an integral part of the Catholic school system. This includes but is not limited to completion of a course in Religious Education each year of secondary school (4 courses total).
- 3.0 All eligibility requirements must be met before an admission will be approved. Registration requests will be made through an online portal and Principals will meet with families and students to collect all required information and documentation prior to approving a student admission.
- 4.0 Students who do not meet the right of attendance criteria for admission into an English Catholic Elementary School may be eligible for admission through specialized procedures.
- 5.0 Final decisions regarding admission to NCDSB schools are made by Principals, unless otherwise specified in the Administrative Procedures.
- 6.0 Parents/guardians, adult students, or students who have withdrawn from parental control, may appeal a Principal's admission decision to the appropriate Superintendent of Education. Written appeals must clearly state the reason(s) for the appeal and highlight the policies/procedures that were violated. In general, if all applicable policy regulations and procedures were applied correctly, the appeal will be denied.
- 7.0 Admission procedures will be reviewed annually and updated as required to respond to changes in the *Education Act*, other Ministry of Education Regulations and NCDSB practices.